This document summarizes the federal and state requirements for selling and giving foods and beverages to students from vending machines on school premises in Connecticut public schools that:

- participate in the U.S. Department of Agriculture's (USDA) National School Lunch Program (NSLP); and
- choose **not** to implement the healthy food option of Healthy Food Certification (HFC) under Section 10-215f of the Connecticut General Statutes (C.G.S.).

For guidance on how the state and federal requirements apply to different sources of foods and beverages in non-HFC public schools, refer to the Connecticut State Department of Education's (CSDE) resources, Requirements for Competitive Foods in Non-HFC Public Schools and Summary Chart: State and Federal Requirements for Competitive Foods in Non-HFC Public Schools. The CSDE's Guide to Competitive Foods in Non-HFC Public Schools provides detailed guidance on the requirements for competitive foods in non-HFC public schools. For more information, visit the CSDE's Competitive Foods in Schools webpage.



### **Overview of Federal and State Requirements**

All foods and beverages available for sale to students from vending machines on school premises must comply with the USDA's Smart Snacks nutrition standards (81 FR 50131). Beverages must also comply with **the** state beverage statute (<u>C.G.S. Section 10-221q</u>) at all times. In addition to these nutrition standards, vending machines must comply with the following federal and state requirements:

- Connecticut's statute requiring the sale of nutritious and low-fat foods (C.G.S. Section 10-221p);
- Connecticut's state competitive foods regulations (Sections 10-215b-1 and 10-215b-23 of Regulations of Connecticut State Agencies);
- the local educational agency's (LEA) school wellness policy, as required by the USDA's school wellness policy legislation (Section 4 of Public Law 108-265 and the Healthy, Hunger-Free Kids Act of 2010); and
- the USDA's regulation for revenue from nonprogram foods (7 CFR 210.14 (f)).

These federal and state requirements determine what and when foods and beverages may be sold or given to students from vending machines in non-HFC public schools. They also regulate the accrual of income from sales of foods and beverages to students.

- "Sales" means the exchange of a determined amount of money or its equivalent (such as coupons, tickets, tokens, and similar items) for foods and beverages. Sales also include programs and activities that charge a fee that includes the cost of foods and beverages provided to students, and activities that suggest a student donation in exchange for foods and beverages. Under Connecticut's statutes and regulations for competitive foods, sales include tickets and similar items that are given to students (such as food rewards), and can be exchanged for certain foods and beverages. However, Smart Snacks does not apply to foods and beverages that can be obtained with tickets and similar items that are given to students.
- "Giving" means that foods and beverages are provided free of any charge, contribution, or suggested donations; and without the exchange of tickets, coupons, tokens, and similar items to obtain foods and beverages.
- "School premises" include all areas of the property under the jurisdiction of the local or regional board of education, the regional vocational-technical school system (Connecticut Technical Education and Career System (CTECS)), or the governing authority district or school.

### When the Requirements Apply

When the federal and state requirements differ, the stricter requirements apply. Some of the federal requirements are stricter than the state requirements, and some of the state requirements are stricter than the federal requirements. Some requirements apply during the school day, while others apply at all times or while Child Nutrition Programs (CNPs) are operating.

- The "school day" is the period from the midnight before to 30 minutes after the end of the official school day. For example, if school ends at 3:00 p.m., the school day is from midnight to 3:30 p.m. A summer school program operated by the board of education or school governing authority is part of the regular school day.
- The CNPs include the NSLP, School Breakfast Program (SBP), Afterschool Snack Program
  (ASP) of the NSLP, Seamless Summer Option (SSO) of the NSLP, Special Milk Program
  (SMP), Fresh Fruit and Vegetable Program (FFVP), Child and Adult Care Food Program
  (CACFP) At-risk Afterschool Meals operated in schools, and Summer Food Service
  Program (SFSP) operated in schools.

Table 1 summarizes when the federal and state requirements apply to vending machines in non-HFC public schools, which foods and beverages they regulate, and whether they apply to selling or giving foods and beverages to students.

Table 1. Summary of requirements for vending machines in non-HFC public schools							
Requirement	Applies to	When applies	Applies to				
			Selling	Giving			
USDA's Smart Snacks (81 FR 50131)	All foods and beverages available for sale to students from vending machines on school premises (refer to "Allowable Foods" and "Allowable Beverages" in this document).	During the school day.	Yes	No			
State beverage statute (C.G.S. Section 10- 221q)	All beverages available for sale to students from vending machines on school premises (refer to "Allowable Beverages" in this document). <sup>1</sup>	At all times. <sup>2</sup>	Yes	No			

Table 1. Summary of requirements for vending machines in non-HFC public schools, continued								
Requirement	Applies to	When applies	Applies to					
			Selling	Giving				
State statute for nutritious and low- fat foods (C.G.S. Section 10-221p)	All sales of foods to students from vending machines on school premises (refer to "State Statute Requiring Nutritious and Low-fat Foods" in this document). <sup>1</sup>	During the school day.	Yes	No				
Section 10-215b-1 of the state competitive foods regulations	Selling and giving candy, coffee, tea, and soft drinks to students from vending machines on school premises while any CNPs are operating (refer to "Section 10-215b-1: Restrictions for candy, coffee, tea, and soft drinks" in this document).	From 30 minutes before up through 30 minutes after the operation of any CNPs, including during and after the school day.	Yes	Yes				
Section 10-215b-23 of the state competitive foods regulations	Accrual of income from all sales of foods and beverages to students from vending machines on school premises while any CNPs are operating (refer to "Section 10-215b-23: Accrual of income" in this document).	From 30 minutes before up through 30 minutes after the operation of any CNPs, including during and after the school day.	Yes	No				
School Wellness Policy (Section 4 of Public Law 108-265 and the Healthy, Hunger-Free Kids Act (HHFKA) of 2010)	Selling and giving foods and beverages to students from vending machines on school premises (refer to "USDA School Wellness Policy Requirements" in this document). <sup>5</sup>	During the school day.	Yes	Yes				

Table 1. Summary of requirements for vending machines
in non-HFC public schools, continued

Requirement	Applies to	When applies	Applies to	
			Selling	Giving
USDA's regulation for revenue from nonprogram foods (7 CFR 210.14 (f))	All foods and beverages purchased using funds from the nonprofit school food service account, and sold to students and adults from vending machines on school premises (refer to "USDA Regulation for Revenue from Nonprogram Foods" in this document).  Note: This regulation does not apply to vending machines unless the foods and beverages are purchased using funds from the nonprofit school food service account.	At all times.	Yes	No

- C.G.S. Sections 10-221q and 10-221p apply to all Connecticut public schools, including those that do not choose the healthy food option of HFC or do not participate in the CNPs.
- <sup>4</sup> The state beverage statute specifically prohibits beverage exemptions for vending machines. All beverages sold from vending machines must **always** comply with the state beverage statute.
- <sup>5</sup> The LEA's school wellness policy must include locally determined standards and nutrition guidelines for all foods and beverages and beverages available for sale to students, and provided to students free of any charge, on school premises during the school day (refer to "USDA School Wellness Policy" in this document).

#### **Allowable Foods**

All foods (commercial products and foods made from scratch) available for sale to students from vending machines during the school day must comply with Smart Snacks. For information on the specific Smart Snacks requirements, refer to the CSDE's resource, *Summary of Smart Snacks Nutrition Standards*, and visit the CSDE's Smart Snacks Nutrition Standards webpage.

Smart Snacks applies to the amount of the food **as served**, including any added accompaniments such as butter, margarine, cream cheese, jelly, mayonnaise, ketchup, mustard, relish, salad dressing, sauce, and gravy. When a food includes an accompaniment (such as a bagel with cream cheese or pancakes with butter and syrup), the nutrition information for the **food and accompaniments** must be added together to refer to the serving for Smart Snacks compliance.

#### Commercial products

The serving of a commercial product (including any added accompaniments) must meet each nutrition standard for the applicable Smart Snacks food category. The CSDE's List of Acceptable Foods and Beverages webpage identifies commercial food products that comply with Smart Snacks. Vending machine operators may also use the Alliance for a Healthier Generation's Smart Snacks Product Calculator to assess food products for compliance with Smart Snacks. This tool cannot be used to identify allowable beverages because some requirements of the state beverage statute are stricter and supersede the Smart Snacks beverage standards.

#### Foods made from scratch

The serving of a recipe (including any added accompaniments) must meet each nutrition standard for the applicable Smart Snacks food category. Recipes with nutrition information are required for two categories of foods:

1) foods prepared from scratch; and 2) foods with other ingredients added after purchasing, e.g., popping popcorn kernels in oil; assembling a sandwich; making muffins from a mix and adding butter and eggs; and adding sprinkles to commercial frozen sugar cookie dough.



Vending machine operators must document each recipe's Smart Snacks compliance **before** selling these foods to students. Documentation requires two steps: 1) obtaining or developing a standardized recipe that indicates the required nutrition information per serving (calories, fat, saturated fat, trans fat, sodium, and sugars); and 2) comparing the recipe's nutrition information per serving (including any added accompaniments) with the required nutrition standards for the applicable Smart Snacks food category. Schools must maintain this information on file for the CSDE' Administrative Review of the school nutrition programs. For more information on

evaluating recipes for Smart Snacks compliance, review section 1 of the CSDE's *Guide to Competitive Foods in Non-HFC Public Schools*.

### **Allowable Beverages**

All beverages available for sale to students in Connecticut public schools must comply with the state beverage statute (C.G.S. Section 10-221q) and any stricter Smart Snacks requirements. The state beverage statute applies at **all times** to all beverages available for sale to students on school premises, including beverages sold as part of and separately from reimbursable meals. Smart Snacks applies to all beverages sold separately from reimbursable meals to students on school premises **during the school day**. The CSDE's List of Acceptable Foods and Beverages webpage identifies commercial beverage products that comply with the state beverage statute and the Smart Snacks beverage standards.

Vending machines can sell only the following five categories of beverages to students: milk; 100 percent juice; nondairy milk substitutes; beverages containing only water and juice; and water. Each category must meet the specific nutrition requirements of the federal and state beverage standards. For information on these requirements, refer to the CSDE's resources, *Allowable Beverages in Connecticut Public Schools* and *Beverage Requirements for Connecticut Public Schools* (presentation), and visit the CSDE's Beverage Requirements webpage.



The state beverage statute specifically prohibits beverage exemptions for school stores. Beverages that do not comply with the state beverage statute (such as juice drinks, soda, coffee, tea, sports drinks, and sweetened water) can **never** be sold to students from school stores.

### Allowable Sales of Noncompliant Foods and Beverages

Vending machines on school premises that are not accessible to students may sell noncompliant foods and beverages to adults at any time. Vending machines on school premises can **never** sell noncompliant beverages to students. Vending machines on school premises may sell noncompliant foods to students **after** the school day. For example, if school ends at 3:00 p.m., vending machines on school premises may sell noncompliant foods to students anytime from 3:31 p.m. through 11:59 p.m. However, if the sales occur while any CNPs are operating, Sections 10-215b-1 and 10-215b-23

of the Regulations of Connecticut State Agencies require additional restrictions (refer to "State Competitive Foods Regulations" in this document).

### **State Statute Requiring Nutritious and Low-fat Foods**

C.G.S. Section 10-221p requires that whenever foods are available for sale to students separately from reimbursable meals during the school day, nutritious and low-fat foods must also be available for sale at the same time, either at the location of the food sales or elsewhere in the school. The statute defines "nutritious and low-fat foods" as low-fat dairy foods (such as low-fat cheese and low-fat or nonfat yogurt) and fresh or dried fruit. Low-fat milk is a beverage and cannot be used to meet the statutory requirement for low-fat foods.

Vending machines that sell foods to students during the school day must also sell low-fat dairy foods and fresh or dried fruit, unless these foods are available for sale to students elsewhere on school premises at the same time.

C.G.S. Section 10-221p applies to all Connecticut public schools, including those that do not choose the healthy food option of HFC or do not participate in the CNPs. The statute does not apply to the ASP, unless it begins before the end of the school day. For more information on C.G.S. Section 10-221p, refer to the CSDE's resource, *Questions and Answers on Connecticut Statutes for School Foods and Beverages*.

### **State Competitive Foods Regulations**

Sections 10-215b-1 and 10-215b-23 of the Regulations of Connecticut State Agencies restrict candy, coffee, tea, and soft drinks while CNPs are operating; and regulate the accrual of income from all foods and beverages sold to students anywhere on school premises while CNPs are operating. In addition to selling and giving foods and beverages to students from vending machines, these restrictions apply to:

- tickets, coupons, tokens, and similar items that students can exchange for foods and beverages in vending machines (including tickets and similar items that are sold or given to students);
- student orders for foods and beverages from vending machines; and
- distribution of foods and beverages to students from vending machines.

Sections 10-215b-1 and 10-215b-23 apply regardless of when students will consume the foods and beverages.

#### Section 10-215b-1: Restrictions for candy, coffee, tea, and soft drinks

Section 10-215b-1 of the state competitive foods regulations prohibits selling and giving candy, coffee, tea, and soft drinks to students anywhere on school premises from 30 minutes before up through 30 minutes after the operation of any CNPs.

- "Candy" includes all types of regular and sugar-free varieties, such as chocolates, chocolatecovered nuts and fruits, hard candies, jelly candies (e.g., gumdrops and gummies), and breath mints.
- "Coffee" and "tea" include all types, e.g., regular, decaffeinated, herbal and iced.
- "Soft drinks" include all beverages (with or without carbonation) that contain water and/or juice and added sweeteners (including nutritive sweeteners and artificial or natural nonnutritive sweeteners), and may also contain other ingredients such as edible acids, natural or artificial flavors and colors, and added nutrients. Examples of soft drinks include soda (regular and diet), sports drinks (regular, low-calorie, and zero calorie), sweetened beverages (with or without carbonation) that are not 100 percent juice (such as lemonade and fruit punch drinks), and flavored water with added sweeteners.

Depending on when CNPs operate, Smart Snacks and the state beverage statute may supersede Section 10-215b-1, or Section 10-215b-1 may supersede Smart Snacks and the state beverage statute. These requirements are summarized below.

- Selling candy: Smart Snacks prohibits selling candy to students on school premises during the school day. In addition, Section 10-215b-1 prohibits selling candy to students anywhere on school premises from 30 minutes before up through 30 minutes after the operation of any CNPs, including during and after the school day. For example, if the ASP operates from 3:30 p.m. to 4:30 p.m., vending machines on school premises cannot sell candy to students from 3:00 p.m. to 5:00 p.m.
- Selling coffee, tea, and soft drinks: The state beverage statute supersedes Section 10-215b-1 because it applies to vending machines at all times, not just when CNPs are operating. Vending machines are not eligible for beverage exemptions under the state beverage statute; they can never sell coffee, tea, and soft drinks to students.

- Giving candy, coffee, tea, and soft drinks: Smart Snacks and the state beverage statute do not apply when foods and beverages are given to students. However, Section 10-215b-1 prohibits giving candy, coffee, tea, and soft drinks to students anywhere on school premises from 30 minutes before up through 30 minutes after the operation of any CNPs, including during and after the school day. For example, if the SBP operates from 7:00 a.m. to 8:00 a.m., the NSLP operates from 11:30 a.m. to 1:00 p.m., and the ASP operates from 3:30 p.m. to 4:30 p.m., vending machines on school premises cannot give candy, coffee, tea, and soft drinks to students from 6:30 a.m. to 8:30 a.m., 11:00 a.m. to 1:30 p.m., and 3:00 p.m. to 5:00 p.m. Examples include:
  - o vending machines dispense candy, coffee, tea, and soft drinks to students; and
  - o vending machines where students can exchange coupons, tickets, tokens and similar items for candy, coffee, tea, and soft drinks.

The CSDE strongly encourages schools to promote consistent health messages to students by eliminating candy, coffee, tea, and soft drinks on school premises. For more information, refer to the CSDE's resources, *Healthy Fundraising, Healthy Celebrations*, and *Alternatives to Food Rewards*.

#### Section 10-215b-23: Accrual of income

Section 10-215b-23 of the state competitive foods regulations requires that the gross income from all foods and beverages sold to students anywhere on school premises from 30 minutes before up through 30 minutes after the operation of any CNPs must accrue to the nonprofit food service account. The nonprofit food service account is the restricted revenue account used only for the operation or improvement of the nonprofit school food service.

All vending machine sales of foods and beverages to students on school premises during this time must comply with this regulation, including:

- sales of foods that comply with Smart Snacks;
- sales of beverages that comply with the state beverage statute and Smart Snacks;
- sales of tickets, coupons, tokens, and similar items that students can use to obtain foods and beverages from vending machines.



If any vending machines operate during this time, the gross income (not just the percentage of the income specified in the vending machine contract) must accrue to the nonprofit food service account. The example below illustrates this requirement.

• Example: A vending machine contract specifies that the school food service department will receive 20 percent of the total vending sales. If the vending machine operates from 30 minutes before up through 30 minutes after the operation of any CNPs, the school food service department must receive 100 percent of the total vending sales (gross income) during this time. For example, if the SBP operates from 7:00 a.m. to 8:00 a.m., the NSLP operates from 11:30 a.m. to 1:00 p.m., and the ASP operates from 3:30 p.m. to 4:30 p.m., the nonprofit food service account must receive the vending machine's income from all foods and beverages sold to students on school premises from 6:30 a.m. to 8:30 a.m., 11:00 a.m. to 1:30 p.m., and 3:00 p.m. to 5:00 p.m.

LEAs must ensure that all vending machine contracts comply with Section 10-215b-23. All vending machines must be turned off from 30 minutes before up through 30 minutes after the operation of any CNPs unless 100 percent of the gross vending income accrues to the nonprofit food service account.

For more information, refer to the CSDE's resources, *Overview of Connecticut's Competitive Foods*Regulations and Operational Memorandum No. 1-18: Accrual of Income from Sales of Competitive Foods in Schools.

### **USDA School Wellness Policy Requirements**

The LEA's school wellness policy may have additional local requirements for selling and giving foods and beverages to students. The Child Nutrition and WIC Reauthorization Act of 2004 (Section 4 of Public Law 108-265) required all schools and institutions participating in the NSLP and SBP to develop a school wellness policy by the first day of school year 2006-07. The Healthy, Hunger-Free Kids Act of 2010 strengthened the SWP law by adding requirements for public participation, transparency, and implementation.

Among other requirements, the LEA's school wellness policy must include nutrition guidelines for all foods and beverages that are sold or given to students on school premises during the school day. At a minimum, the LEA's school wellness policy for foods and beverages must meet all applicable federal and state nutrition standards and requirements. For more information on school wellness policies, visit the CSDE's School Wellness Policies webpage.

### **USDA** Regulation for Revenue from Nonprogram Foods

Section 7 CFR 210.14 (f) of the NSLP regulations requires that all revenue from the sale of nonprogram foods must accrue to the nonprofit school food service account. "Nonprogram foods" are foods and beverages purchased using funds from the nonprofit school food service account and sold to students or adults at any time or location on school premises, other than reimbursable meals served through the CNPs.

Nonprogram foods include all foods and beverages sold in schools, adult meals, outside-of-school hours, and catering or vending activities. They also include competitive foods purchased using funds from the nonprofit school food service account, such as cafeteria a la carte sales or foods and beverages for vending machines operated by the food service department. For most school food authorities (SFAs), cafeteria a la carte sales account for the majority of nonprogram foods. Another common source is vending machines operated by the nonprofit school food service account.

This regulation also requires that when school food service labor is used to prepare foods for an outside entity (such as catering), the SFA must ensure that all costs, including labor and any other costs incurred, are covered by the entity being served by the school food service program. For more information, refer to USDA Memo SP 13-2014: School Food Service Account Revenue from the Sale of Nonprogram Foods and USDA Memo SP 20-2016: Nonprofit School Food Service Account Nonprogram Food Revenue Requirements.

#### Resources

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Allowable Beverages in Connecticut Public Schools (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/
Allowable_Beverages_Public_Schools.pdf

Beverage Requirements (CSDE webpage):

https://portal.ct.gov/SDE/Nutrition/Beverage-Requirements

Beverage Requirements for Connecticut Public Schools (Presentation) (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/
Beverage_Requirements_Connecticut_Public_Schools_Presentation.pdf
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C.G.S Section 10-215f: Certification that food meets nutrition standards: https://www.cga.ct.gov/current/pub/chap\_169.htm#sec\_10-215f

C.G.S. Section 10-221p: Boards to make available for purchase nutritious and low-fat foods: https://www.cga.ct.gov/current/pub/chap\_170.htm#sec\_10-221p

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C.G.S. Section 10-221q: Sale of beverages:
   https://www.cga.ct.gov/current/pub/chap_170.htm#sec_10-221q
Competitive Foods in Schools (CSDE webpage)
   https://portal.ct.gov/SDE/Nutrition/Competitive-Foods
CSDE Operational Memorandum No. 1-18: Accrual of Income from Sales of Competitive Foods in
   Schools:
   https://portal.ct.gov/-/media/SDE/Nutrition/NSLP/Memos/OM2018/OM01-18.pdf
Exemptions for Foods and Beverages in Public Schools (CSDE):
   https://portal.ct.gov/-/media/SDE/Nutrition/HFC/
   Food Beverage Exemptions Public Schools.pdf
Final Rule: National School Lunch Program and School Breakfast Program: Nutrition Standards for
   All Foods Sold in School as Required by the HHFKA of 2010 (81 FR 50131).
   https://www.fns.usda.gov/school-meals/fr-072916d
Fundraisers and Smart Snacks: Foods Not Intended for Consumption at School (USDA):
   https://fns-prod.azureedge.net/sites/default/files/cn/fundraisersfactsheet.pdf
Guidance on Evaluating Recipes for Compliance with the Connecticut Nutrition Standards (CSDE):
   https://portal.ct.gov/-/media/SDE/Nutrition/HFC/
   Evaluating_Recipes_CNS_Compliance.pdf
Guide to Competitive Foods in Non-HFC Public Schools (CSDE):
   https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/
   Competitive_Foods_Guide_NonHFC.pdf
Healthy Fundraising (CSDE):
   https://portal.ct.gov/-/media/SDE/Nutrition/Resources/HealthyFundraising.pdf
List of Acceptable Foods and Beverages (CSDE webpage):
   https://portal.ct.gov/SDE/Nutrition/List-of-Acceptable-Foods-and-Beverages
Overview of Connecticut's Competitive Foods Regulations (CSDE):
   https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/
   Overview_CT_Competitive_Foods_Regulations.pdf
Overview of Federal and State Laws for Competitive Foods in Connecticut Public Schools, Private
   Schools, and Residential Child Care Institutions (CSDE):
   https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/
   Overview_Federal_State_Laws_Competitive_Foods.pdf
Questions and Answers on Connecticut Statutes for School Foods and Beverages:
   https://portal.ct.gov/-/media/SDE/Nutrition/HFC/
   Questions_Answers_Connecticut_Statutes_School_Foods_Beverages.pdf
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Requirements for Competitive Foods in Non-HFC Public Schools (CSDE):
   https://portal.ct.gov/-/media/SDE/Nutrition/HFC/
   Requirements_Competitive_Foods_NonHFC.pdf
Resources for Meeting the Federal and State Requirements for Competitive Foods in Schools (CSDE):
   https://portal.ct.gov/-/media/SDE/Nutrition/HFC/
   Resources_Federal_State_Requirements_Competitive_Foods.pdf.
School Wellness Policies (CSDE webpage):
   https://portal.ct.gov/SDE/Nutrition/School-Wellness-Policies
Sections 10-215b-1 and 10-215b-23 of the Regulations of Connecticut State Agencies:
   https://eregulations.ct.gov/eRegsPortal/Browse/RCSA/Title_10Subtitle_10-215b/
Smart Snacks Product Calculator (Alliance for a Healthier Generation):
   https://foodplanner.healthiergeneration.org/
Smart Snacks Nutrition Standards (CSDE webpage):
   https://portal.ct.gov/SDE/Nutrition/Smart-Snacks-Nutrition-Standards
Summary Chart: Federal and State Requirements for Competitive Foods in Non-HFC Public
   Schools (CSDE):
   https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/
   Summary_Chart_Requirements_Competitive_Foods_NonHFC.pdf.
Summary of Smart Snacks Nutrition Standards (CSDE):
   https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/S
   ummary_Smart_Snacks_Nutrition_Standards.pdf
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For more information, visit the CSDE's Healthy Food Certification and Connecticut Nutrition Standards webpages or contact the HFC Coordinator in the CSDE's Bureau of Health/Nutrition, Family Services and Adult Education, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841.

This document is available at https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Vending\_Machine\_Requirements\_NonHFC.pdf.

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   Office of the Assistant Secretary for Civil Rights
   1400 Independence Avenue, SW
   Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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